

**KENT COUNTY LEVY COURT MEETING NOTICE AND AGENDA**  
**Kent County Administrative Complex**  
**555 Bay Road, Dover, DE 19901**  
**Tuesday, June 27, 2017**  
**Levy Court Chamber (203)**

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**7:00 P.M., BUSINESS MEETING**

**Call to Order**  
**Invocation**  
**Pledge of Allegiance**  
**Moment of Silence for our Troops**  
**Roll Call and Determination of Quorum**  
**Adoption of Agenda**  
**Consent Agenda 17-10**

*Items on the Consent Agenda are considered routine and/or non-controversial and will be acted upon by a single roll call vote of the Levy Court. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item(s) shall be removed from the Consent Agenda and considered separately.*

- Levy Court Business Meeting Minutes of Tuesday, June 13, 2017
- **Items from the June 20, 2017 Committee Meetings:**
  - *Kent County Recreation Center Monthly Change Order Report*
  - *Training Center Fee Schedule*
  - *Addition to Policy 22 to Address Uniform Guidance for Federal Awards – Proposed Kent County Levy Court Policy P17-2*
  - *Kent County Levy Court Administration Building – Air Conditioning Compressor Replacement – Emergency Procurement for Division of Facilities Management*

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**PRESENTATION:**

1. **Employee of the Month – July 2017**

**INTRODUCTIONS**

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**PUBLIC HEARINGS**

**PETITION FOR CONDITIONAL USE REQUIRING SITE PLAN APPROVAL:**

**Mr. Angel:**

1. Application # / Name: CS-17-06 / Sharp Energy, Inc.; Applicant & Owner: Sharp Energy, Inc.; Zoning District / Proposed Use: BG (General Business) / New Building & Site Design for Existing Office with Gas Dispensers & Outdoor Storage; Area & Location / ID#: 1.934 ± acres located on the west side of N. Dupont Hwy. (US Rt. 13) approx. 950' south of Twin Oaks Dr., southeast of Cheswold / LC-00-046.00-01-32.00-000

**PUBLIC HEARINGS, continued**

**PETITIONS TO AMEND COMPREHENSIVE PLAN MAP AND ZONING MAP:**

**Mr. Buckson:**

1. **Ordinance LC17-13** – An Ordinance to amend the Comprehensive Plan Map Designation and the Official Zoning Map of Kent County, Delaware pursuant to the provisions of Kent County Code, Vol. II, Chapter 205 Zoning, Article III, Section 205-8 and Section 205-9, and Article XXVIII (changes and amendments) effective December 01, 2000, as amended.  
*(Reference: Application No. CZ-17-07; Applicants & Owners: Robert C. & Catherine P. Murphy; Proposed Zoning District: BG (General Business); Area & Location / ID#: 25.35± acres on east side of Bay Rod (DE Rt. 1), 2,195+ ft. southeast of the intersection with Milford Neck Road (Co. Rd. 120), southeast of Frederica / MD-00-152.00-01-22.00-000 & MD-00-152.00-01-23.00-000)*

**Mr. Howell:**

1. **Ordinance LC17-14** - An Ordinance to amend the Comprehensive Plan Map Designation and the Official Zoning Map of Kent County, Delaware pursuant to the provisions of Kent County Code, Vol. II, Chapter 205 Zoning, Article III, Section 205-8 and Section 205-9, and Article XXVIII (changes and amendments) effective December 01, 2000, as amended.  
*(Reference: Application No. CZ-17-08; Applicants & Owners: Jomak Properties, LLC; Proposed Zoning District: BG (General Business); Area & Location / ID#: 12.383± acres (Area of petition: 8.80± acres) on west side of S Dupont Hwy. (US Rt. 13) and east side of Collison Dr., 300+ ft. north of Hopkins Cemetery Road (Co. Rd. 289), north of Harrington / MN-00-160.00-01-09.00-000 & MN-00-160.00-01-09.01-000)*

**CLOSE PUBLIC HEARINGS**

**OLD BUSINESS**

**NEW BUSINESS**

**Mr. Banta:**

1. Appointment of Finance Committee Chair
2. Introduction of **Ordinance LC17-19**, An Ordinance amending the Code of Kent County, State of Delaware, Volume I, Chapter 128 – Fees, 128-44 – Recorder of Deeds, to establish a Technology Fee *for Public Hearing on Tuesday, July 11, 2017 at 7 PM*
3. Introduction of **Ordinance LC17-20**, An Ordinance amending The Code of Kent County, State of Delaware, Volume I, Chapter 128 – Fees, 128-40 – Clerk of the Peace, to establish a Recording Fee *for Public Hearing on Tuesday, July 18, 2017 at 7 PM*

**OTHER BUSINESS**

1. Move to go into Executive Session immediately following the Business Meeting for preliminary discussion on site acquisition for a publicly funded capital improvement; legal strategy session regarding collective bargaining or pending or potential litigation; and personnel matters pursuant to 29 Del.C. 10004(b)(2), (4), and (9)

**INFORMATION ITEMS**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**ADJOURN**

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**EXECUTIVE SESSION**

Immediately following the Business Meeting  
Caucus Room

For preliminary discussion on site acquisition for a publicly funded capital improvement; legal strategy session regarding collective bargaining or pending or potential litigation; and personnel matters

Pursuant to 29 Del.C. 10004(b)(2), (4), & (9)

**Posted:** 6/20/17

**Revised:**6/22/17

**Posted by:** L. Tanaka

**Time:** 11:00 A.M.

**Take down: Upon Replacement or on 062817**

29 Del.C. §10004(e)(2). The Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the meeting.