

**KENT COUNTY LEVY COURT COMBINED MEETING NOTICE AND AGENDA**  
**Kent County Administrative Complex**  
**555 Bay Road, Dover, DE 19901**  
**Tuesday, August 8, 2017**  
**Levy Court Chamber (203)**

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**7:00 P.M., BUSINESS MEETING**

**Call to Order**  
**Invocation**  
**Pledge of Allegiance**  
**Moment of Silence for our Troops**  
**Roll Call and Determination of Quorum**  
**Adoption of Agenda**  
**Approval of Levy Court Business Meeting Minutes of Tuesday, July 18, 2017**

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**PRESENTATION**

1. **Resolution 3656**, Retirement of Robert M. Probst
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**PUBLIC HEARINGS *\*\*Postponed until the August 15, 2017 at 7PM***

**Mr. Hosfelt:**

1. ~~Ordinance LC17-19, An Ordinance amending The Code of Kent County, State of Delaware, Volume I, Chapter 128 – Fees, 128-44 – Recorder of Deeds, to establish a Technology Fee~~
2. ~~Ordinance LC17-20, An Ordinance amending The Code of Kent County, State of Delaware, Volume I, Chapter 128 – Fees, 128-40 – Clerk of the Peace, to establish a Recording Fee~~

**CLOSE PUBLIC HEARINGS**

**RECESS TO COMMITTEE MEETINGS**

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**COMMITTEE MEETINGS**

**CALL TO ORDER**  
**DETERMINATION OF QUORUM**

**Administration Committee**

**Mr. Angel, Chairman**

1. National Desert Storm War Memorial, Mr. Robert Roth
2. Draft Lease for Former Frederica Church Property

**Public Comments**

**Adjourn**

**COMMITTEE MEETINGS, continued**

**FINANCE COMMITTEE**

**Mr. Hosfelt, Chairman**

1. Community Event Promotional Grant – Milford Chamber of Commerce Events

**Public Comments**

**Adjourn**

**COMMUNITY SERVICES COMMITTEE**

**Mr. Sweeney, Chairman**

1. Kent County Recreation Center Monthly Change Order Report – July 2017

**Public Comments**

**Adjourn**

**Public Works Committee**

**Mr. Howell, Chairman**

1. Air System (Blower) Optimization Project – Contract Amendment – Hazen Sawyer Rate Schedule Modification
2. General Labor and Equipment Contract – Change Order No. 4 and Contract Extension – Asset Construction
3. South Aeration Basin Repairs – Diffuser Sheaths Purchase - Parkson

**Public Comments**

**Adjourn**

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**RECONVENE BUSINESS MEETING**

**OLD BUSINESS**

**NEW BUSINESS**

**For Levy Court Action:**

1. **Appointment** to the Kent Economic Partnership – Tom Burns

**Mr. Buckson:**

1. **Introduction of Resolution 3655**, A Resolution to Extend the Kent County Stormwater Maintenance District Pursuant to Chapter 52, Title 9 of the Delaware Code and Section 90.4.E(10), Chapter 187 of the Kent County Code – SWM-16-04 Laureltonne *for public hearing on Tuesday, September 26, 2017 at 7:00 PM*
2. **Introduction of Ordinance LC17-17: Impervious Cover.** An Ordinance to amend Kent County Code, Vol. II, Chapter 205, Zoning, as amended by revising Article V, AC- Agricultural Conservation District, §205-51, Coverage; Article VI, AR –Agricultural Residential District, §205-67, Coverage; Appendix 205:A1, Agricultural Conservation Matrix; and Appendix 205:A2, Agricultural Residential Matrix in order to increase the permitted impervious coverage for AC and AR zoned properties outside of the Growth Zone Overlay District from 20 percent to 25 percent. *for Public Hearing on Tuesday, September 26, 2017 at 7 P.M.*

**NEW BUSINESS, continued**

**Mr. Buckson:**

3. **Introduction of Ordinance LC17-18: Board of Adjustment.** An Ordinance to amend Kent County Code, Vol. II, Chapter 205, Zoning, as amended by repealing and replacing Article XXVII, Board of Adjustment in order to rearrange the sections of the Article, clarify the public hearing procedures for applications and allow for administrative variances of area and bulk requirements subject to specific limitations. *for Public Hearing on Tuesday, September 26, 2017 at 7 P.M.*
4. **Introduction of Ordinance LC17-16,** An Ordinance to amend the Comprehensive Plan Map Designation and the Official Zoning Map of Kent County, Delaware pursuant to the provisions of Kent County Code, Vol. II, Chapter 205 Zoning, Article III, Section 205-8 and Section 205-9, and Article XXVIII (changes and amendments) effective December 01, 2000, as amended. (Reference: Application No. CZ-17-10) *for Public Hearing on Tuesday, September 26, 2017 at 7 P.M.*  
(Ref: **CZ-17-10 Callaway, Paul and Jonathan:** Request to amend the Zoning Map / Comprehensive Plan from AC (Agricultural Conservation) / Low Density Residential to BG (General Business) / Highway Commercial located inside the Growth Zone Overlay District.)

**Mr. Howell:**

**\*\*Potential Action Items from Public Works Committee Meeting:**

1. *Air System (Blower) Optimization Project – Contract Amendment – Hazen Sawyer Rate Schedule Modification*
2. *General Labor and Equipment Contract – Change Order No. 4 and Contract Extension – Asset Construction*
3. *South Aeration Basin Repairs – Diffuser Sheaths Purchase - Parkson*

**Mr. Sweeney:**

**\*\*Potential Action Item from Community Services Committee Meeting:**

1. *Kent County Recreation Center Monthly Change Order Request – July 2017*

**Mr. Angel:**

**\*\*Potential Action Item from Administration Committee Meeting:**

1. *Draft Lease for Former Frederica Church Property*

**Mr. Hosfelt:**

**\*\*Potential Action Item from Finance Committee Meeting:**

1. *Community Event Promotional Grant – Milford Chamber of Commerce Events*

**OTHER BUSINESS**

1. Move to go into Executive Session immediately following the Business Meeting for preliminary discussion on site acquisition for a publicly funded capital improvement; legal strategy session regarding collective bargaining or pending or potential litigation; and personnel matters pursuant to 29 Del.C. 10004(b)(2), (4), and (9)

**INFORMATION ITEMS**

**PUBLIC COMMENTS**

**COMMISSIONERS' COMMENTS**

**ADJOURN**

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**EXECUTIVE SESSION**

Immediately following the Business Meeting  
Caucus Room

For preliminary discussion on site acquisition for a publicly funded capital improvement; legal strategy session regarding collective bargaining or pending or potential litigation; and personnel matters

Pursuant to 29 Del.C. 10004(b)(2), (4), & (9)

**Posted: 7/31/17**

**Revised: 8/7/17**

**Posted by: L. Tanaka**

**Time: 3:05 PM**

**Take down: Upon Replacement or on 080917**

29 Del.C. §10004(e)(2). The Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the meeting.