

Kent



County

Department of Planning Services
Division of Inspection & Enforcement

Sarah Keifer, AICP
Director

Scott Tanner
Inspections Administrator

555 Bay Road
Dover, DE 19901
Phone: 302-744-2452
Fax: 302-736-2123
www.co.kent.de.us

Dear Sir or Ma'am:

As the impact of the novel coronavirus (COVID-19) begins to have an effect on our community and daily lives, please know that Kent County Levy Court Department of Planning Services is committed to taking every measure possible to keep our customers and employees safe and healthy. In an effort to protect our Inspections staff from unnecessary social contact, but maintain the most comprehensive array of services to our citizens and non-resident customers, we are continuing to perform essential building inspections according to the provisions as outlined in this notice*.

Interim Inspection Provisions Related to COVID-19:

- The determination of what constitutes an “essential inspection” will be made by the Inspections Administrator.
- The property must be open/accessible, vacant (meaning no occupants, contractors, representatives, etc.), and ready for inspection on the day the inspection is scheduled. Exterior access to the project area is preferred.
- Building inspectors reserve the right to evaluate the site conditions at their discretion prior to performing an inspection.
- Corrections notices will be provided on-site as usual.
- Inspections staff will **NOT** accept any building permit documents or applications in the Administration Complex parking lot or on an inspection site.

The Kent County Levy Court Department of Planning Services will continue to evaluate these provisions as needed. If you have any comments, questions, or concerns, please contact Scott Tanner at (302)744-2446 or scott.tanner@co.kent.de.us.

*Business operation status is subject to change upon further direction from the Levy Court. Please visit our Website (www.co.kent.de.us) for current operation status.