



This space provided for applicant reference

Project Number: _____

Description: _____

Feel free to call our office for your Permit questions.

To submit or review the status of your Permit, go to:
<https://www.mygovernmentonline.org/>

Guidelines and Checklist for Fence Permits

Guidelines

- A permit is required for any fence that is greater than 4 feet in height.
- No permit is required to enclose livestock.
- A permit for a 4 foot fence greater is required if enclosing a pool or a daycare.
- If the fence is greater than 7 feet, a Board of Adjustment approval is required.
- If the fence is greater than 4 feet and will be placed in front of the house, please contact Kent County Department of Planning Services on setbacks from the property lines. 302-744-2471.
- Provide the type of fence, linear feet and height of fence in the online permit or to the Permit Tech.

Documents Required – can be uploaded or provided to Permit Office

<input type="checkbox"/>	Plot Plans/Survey of the property notating where the fence will be placed on the property
<input type="checkbox"/>	Town Letter – If the property is in the town of Bowers, Farmington, Felton, Frederica, Hartly, Houston, Kenton, Leipsic, Little Creek, Magnolia, Woodside, or Viola; then Town approval letter or Town Permit must be provided when applying for Kent County Building Permit.
<input type="checkbox"/>	Owner Approval Letter is required if the applicant does not own the property

DEED RESTRICTION NOTICE

Applicant for building permit shall be aware that the subject property may be impacted by private Deed Restrictions or Covenants that are not under the jurisdiction of Kent County Government. Kent County is not authorized to enforce private Deed Restrictions. However, this does not relieve the property owner from the requirements to maintain compliance with recorded Deed Restrictions. Deed Restrictions are enforceable through the Civil Court System. Approval of this building permit by Kent County shall not be construed to mean that the property is in compliance with applicable private Deed Restrictions. It is incumbent upon the Applicant of this building permit to verify and confirm compliance with any and all applicable Deed Restrictions.