

Kent County Building Permits
Inspections and Enforcement
 555 Bay Road, Dover, DE 19901
 (302) 744-2451
 Email: Inspections@co.kent.de.us



This space provided for applicant reference

Project Number: _____

Description: _____

Feel free to call our office for your Permit questions.

To submit or review the status of your Permit, go to:
<https://www.mygovernmentonline.org/>

Guidelines and Checklist for Large Event Parking Permit

Guidelines

- This permit would be required if the applicant were going to provide parking for large events such as Dover Downs Race or FireFly.
- Provide documentation regarding the address/parcel of the location of the parking area as well as dates.

Documents Required – can be uploaded or provided to Permit Office

<input type="checkbox"/>	Plot Plans – Survey of plans should contain Address/Parcel of parking area and the date of the event.
<input type="checkbox"/>	Town Letter – If the property is in the town of Bowers, Farmington, Felton, Frederica, Hartly, Houston, Kenton, Leipsic, Little Creek, Magnolia, Woodside, or Viola; then Town approval letter or Town Permit must be provided when applying for Kent County Building Permit.
<input type="checkbox"/>	Owner Approval Letter is required if the applicant does not own the property