

Kent County Building Permits
Inspections and Enforcement
 555 Bay Road, Dover, DE 19901
 (302) 744-2451
 Email: Inspections@co.kent.de.us



This space provided for applicant reference

Project Number: _____

Description: _____

Feel free to call our office for your Permit questions.

To submit or review the status of your Permit, go to:
<https://www.mygovernmentonline.org/>

Guidelines and Checklist for Shed/Carport/Dog Kennels

Guidelines

- No permit is required for sheds that are 100 square feet or less. Although no permit is required, Kent County zoning still applies and anchoring to the ground is required.
- This permit is required for applicants looking to add a shed, carport, dog kennel, etc...to their property.
- Plot plans with the location of the proposed structure to all four property lines as well as the square footage of the structure.
- Carports that are 300 square feet or more will require engineered drawings.
- Carports under 300 square feet only require proof that the carport certified.
- Dog Kennels or any structure used to house or shelter a domestic (pet) animal shall be located at least:
 - 30 feet from each rear and side lot line
 - 50 feet from any dwelling located on an adjoining lot.
- If the structure is more than 300 square feet, then the applicant must submit building plans of the structure.
- Town Letter – If the property is in the town of Bowers, Farmington, Felton, Frederica, Hartly, Houston, Kenton, Leipsic, Little Creek, Magnolia, Woodside, or Viola; then Town approval letter or Town Permit must be provided when applying for Kent County Building Permit.
- If the applicant is not the owner of the property, then an owner approval letter must be provided.

Documents Required – can be uploaded or provided to Permit Office

<input type="checkbox"/>	Plot Plans with the location of the proposed structure to all four property lines as well as the square footage of the structure
<input type="checkbox"/>	Constructions Plans if structure is more than 300 square feet
<input type="checkbox"/>	Town Letter – If the property is in the town of Bowers, Farmington, Felton, Frederica, Hartly, Houston, Kenton, Leipsic, Little Creek, Magnolia, Woodside, or Viola; then Town approval letter or Town Permit must be provided when applying for Kent County Building Permit.
<input type="checkbox"/>	Owner Approval Letter is required if the applicant does not own the property

DEED RESTRICTION NOTICE

Applicant for building permit shall be aware that the subject property may be impacted by private Deed Restrictions or Covenants that are not under the jurisdiction of Kent County Government. Kent County is not authorized to enforce private Deed Restrictions. However, this does not relieve the property owner from the requirements to maintain compliance with recorded Deed Restrictions. Deed Restrictions are enforceable through the Civil Court System. Approval of this building permit by Kent County shall not be construed to mean that the property is in compliance with applicable private Deed Restrictions. It is incumbent upon the Applicant of this building permit to verify and confirm compliance with any and all applicable Deed Restrictions.