



Sealed bids for Grass Cutting & Debris removal – Establishment of Hourly Rates will be received by: Kent County Levy Court, Department of Planning Services, Division of Inspection and Enforcement, 555 Bay Road, Dover, DE 19901 **until 4:00 PM local time on Wednesday, December 22, 2021**, at which time they will be publicly opened and read aloud. Bidder bears the risk of late delivery, any bids received after the stated time will be returned unopened.

Bid 1: Cutting of grass only for properties in violation. No debris removal will be necessary.

Bid 2: Cutting of grass and debris removal for properties in violation.

Both bids are accepted for hourly rates per man hour of labor.

A MANDATORY Pre-Bid Meeting will be held on Wednesday, December 8, 2021 in the Kent County Administrative Complex, 555 Bay Road, Dover, Delaware 19901 at 5:15 PM in Room 220 for the purpose of establishing a qualified roster of bidders and to answer questions. **ATTENDANCE AT THIS MEETING IS A PREREQUISITE FOR BIDDING.**

In addition to the live meeting, this meeting will also be held virtually by phone and video conferencing software for the public to join below.

Join from the Webex meeting link:

<https://kentcountyde.webex.com/kentcountyde/j.php?MTID=mf935473946565b34fc3e63b76a5b46c0> or by phone, by calling 1-408-418-9388. Meeting # (access code) 2332 096 8825# Meeting password #: FkP3vR6aU2v

Sealed bids shall be addressed to Kent County Division of Inspection and Enforcement, 555 Bay Road, Dover, Delaware 19901, Attn: Scott Tanner. The outer envelope should clearly indicate: "I & E Contractual Grass Cutting & Debris Removal Services – Establishment of Hourly Rates"

Bid packets can be obtained at the mandatory meeting. If you have any questions, please contact this office Monday through Friday between the hours of 8:00 AM to 5:00 PM at (302) 744-2476.

Kent County reserves the right to reject any and all bids and award contract(s) in the best interest of the County.

Everyone attending shall use coronavirus safe-practices when attending the MANDATORY Pre-Bid Meeting. These practices include, but are not limited to, staying home if you are sick, wearing face masks and other personal protective equipment (PPE), maintaining a social distance of at least six (6) feet whenever possible and washing hands frequently or using alcohol based hand sanitizers. All visitors are subject to screening, when entering the building.