

Kent County Levy Court

Division of Information Technology

Request for Proposals
Website Redesign & Development Upgrade

Kent County Levy Court, Department of Administration, Division of Information Technology, is requesting proposals from qualified vendors to design, upgrade, and deploy, our website and provide ongoing maintenance services post deployment.

All prospective respondents must submit a mandatory *Notice of Intent to Submit Proposal Form*, no later than 3:00 PM EST on April 18, 2022, to Kent County Administrative Complex, Information Technology Office - Room A235, Attn: Mark Kennedy, 555 Bay Road, Dover, DE 19901 or via email to IT.RFP@co.kent.de.us. Complete details are listed in the Request for Proposals (RFP) document. Vendors are responsible for ensuring this form is received by the due date as per the RFP.

A mandatory pre-proposal meeting will be held, virtually and in-person, May 2, 2022, at 10:00 AM EST at Kent County Administrative Complex in room 221, located at 555 Bay Road, Dover, DE 19901.

Proposals will be accepted until 3:00 PM EST on June 3, 2022, and thereafter be publicly opened and the names of respondents read. Proposals may be mailed to the above address. Proposals must be sealed and identified on the outside of the envelope as a proposal for: "RFP#22-IT-01 Website Redesign & Development Upgrade". Proposals received after the deadline will not be considered. No faxed or e-mailed proposals will be accepted.

Request for Proposal documents and forms may be obtained by contacting the Information Technology Office at the above address; or online at www.co.kent.de.us; select *Public Notices*, then select *Request for Proposals/Quotes*; or by calling 302-744-2355.

Kent County reserves the right to reject any or all proposals and to waive technicalities.

Kent County is an Equal Opportunity Employer.