



Kent County
Department of Planning Services
Division of Planning

SARAH E. KEIFER, AICP
Director of Planning Services

Phone: 302/744-2471
FAX: 302/736-2128

KRISTOPHER S. CONNELLY, AICP
Assistant Director of Planning Services

EXPANDED OUTDOOR SEATING APPLICATION

This approval is required to obtain permission to expand the seating for a restaurant to an outdoor area on the subject site. This approval will be done with guidance from the Governor's 19th modification to the State of Emergency issued on May 22, 2020. This application must be submitted with all of the following:

- Detailed outdoor seating plan showing:
 1. The location of any existing or proposed structures;
 2. Existing or proposed parking areas;
 3. Location and dimensions of proposed outdoor seating area;
 4. Number of tables and chairs with distance between them;
 5. Notation of clear boundary to prevent beverages from being removed from property;
 6. Any additional information needed, as determined by Kent County.

- Approval from owner for outdoor seating area, if applicable.

Date submitted: _____

BUSINESS REQUESTING THIS CERTIFICATE:

Restaurant Name: _____

Address: _____

_____ City ST Zip

Telephone Number: (_____) _____ - _____

Email Address: _____

PROPERTY INFORMATION:

Tax Parcel #: _____

Property Owner's Name: _____

Property Owner's Address: _____

_____ City ST Zip

DETERMINATION OF COMPLIANCE WITH OUTDOOR SEATING AREA REQUIREMENTS:

*This plan for outdoor seating may not exceed total indoor seating capacity that was authorized prior to the State of Emergency

What is the current indoor seating capacity of restaurant: _____

Number of seats proposed in the outdoor seating area: _____

Does the submitted plan depict the placement of tables and chairs and the distance between them? Yes No

Does the expanded seating section remain out of the State's right-of-way? Yes No

Will the premises maintain their current DeIDOT access? Yes No

Will the premises, with the expanded seating section, allow access to the property for emergency services? Yes No

Will the premises, with the expanded seating section, take into account local traffic patterns and parking capacity? Yes No

Please describe how premises, with the expanded seating section, plans to comply with all ADA requirements.

Please describe how premises, with the expanded seating section, will mark the property boundaries to prevent alcoholic beverages from being removed from the premises.

By signing below, I certify that the information provided on this Request Form is true and accurate to the best of my knowledge. In addition, I acknowledge that any changes to the subject site, as indicated above, will only occur after all necessary approvals have been received by the Division of Planning Services and/or the Division of Inspections & Enforcement. I further understand that the use of an outdoor seating area **must adhere to all local noise ordinances.**

Signature

Date